

# Piedmont Towing

Application Form for Tow Truck Driver and Light Service Drivers.

## Directions:

- \*Please fill out the application **COMPLETELY** and **ANSWER ALL QUESTIONS** honestly.
- \*Save this form using your first and last name as the filename.
- \*Send completed application form through email to [donnie@piedmonttowing.com](mailto:donnie@piedmonttowing.com), the subject should be "Applicant" then your first and last name.

If you'd like to mail your application, please print and fill this form then send it to:

P.O Box 337  
Advance, NC, 27006

**Tip:** In downloading this application to your desktop make sure that you are using the latest version of Adobe Reader to open.

**NOTE:** Receipt of this application form does not mean employment.

## Pre-Qualification Requirements:

- \*Must have the proper driver's license to drive in the state of NC (*Experience in driving a tow truck is an advantage*)
- \*Must take and successfully pass medical examination.
- \*Must take and successfully pass possible pre-placement drug test.
- \* Must be willing to undergo any background check that the police department of any municipality that Piedmont Towing serves may require.

## Personal Information of the Applicant

**Full Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
Last First M.I

### Complete Address:

(Street Address Apartment Unit #) \_\_\_\_\_  
(City, State & Zip Code) \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Mobile Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Available Date for Interview:** \_\_\_\_\_

**Last 4 of SS#:** \_\_\_\_\_ **D/L Class:** \_\_\_\_\_

**Driver's license #:** \_\_\_\_\_ **D/L Endorsement:** \_\_\_\_\_

**Citizenship:** (If citizenship is not American, are you authorized to work in US)

\_\_\_\_\_

Have you experienced driving a tow truck? \_\_\_\_\_ If yes, when? \_\_\_\_\_

### Educational Background:

High School: \_\_\_\_\_

School: \_\_\_\_\_

City and State: \_\_\_\_\_ Did you graduate? \_\_\_\_\_

College: \_\_\_\_\_

School: \_\_\_\_\_ Degree: \_\_\_\_\_

City and State: \_\_\_\_\_ Did you graduate? \_\_\_\_\_

Other: \_\_\_\_\_

School: \_\_\_\_\_ Degree: \_\_\_\_\_

City and State: \_\_\_\_\_ Did you graduate? \_\_\_\_\_

### References:

Please list three professional references (Please do not include family members or relative)

Full Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Position: \_\_\_\_\_

Company: \_\_\_\_\_ Address: \_\_\_\_\_

Full Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Position: \_\_\_\_\_

Company: \_\_\_\_\_ Address: \_\_\_\_\_

Full Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Position: \_\_\_\_\_

Company: \_\_\_\_\_ Address: \_\_\_\_\_

### Employment History:

(Present or most recent employment first)

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Complete Address: \_\_\_\_\_

Job Title: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

Starting Salary (From): \_\_\_\_\_ Ending Salary (To): \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Complete Address: \_\_\_\_\_

Job Title: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

Starting Salary (From): \_\_\_\_\_ Ending Salary (To): \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
Complete Address: \_\_\_\_\_  
Job Title: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Responsibilities: \_\_\_\_\_  
Starting Salary (From): \_\_\_\_\_ Ending Salary (To): \_\_\_\_\_  
Reason for leaving: \_\_\_\_\_

**If you served in the Armed Forces, please fill this part:**

Branch : \_\_\_\_\_  
From: \_\_\_\_\_ To: \_\_\_\_\_  
Rank at Discharge: \_\_\_\_\_  
Type of Discharge (Please explain if other than honourable): \_\_\_\_\_

**Additional Information:**

Do you have a Wreck master certification? \_\_\_\_\_ If yes, when did you get certified? \_\_\_\_\_  
Do you have any experience where you worked on a commission basis? \_\_\_\_\_  
How much salary are you expecting? \_\_\_\_\_  
If you have any transportation related training (schools, certifications, on-the-job training, etc.), please list them down:

\_\_\_\_\_

If you have any towing related training (schools, certifications, on-the-job training, etc.), please list them down:

\_\_\_\_\_

Have you ever experience working with towing equipment or technical material? If yes, please list down said materials?

\_\_\_\_\_

In your opinion, please list the duties of a tow truck driver:

\_\_\_\_\_

Write in details the procedure for hooking up a vehicle on a self-loader and therefore what consideration a driver should bear in mind:

\_\_\_\_\_

Write in details the procedure for loading a vehicle on the wheel-lift of a carrier and therefore what consideration a driver should bear in mind:

\_\_\_\_\_

What's the best way to load a vehicle with heavy front-end damage and no tires onto the wheel-lift?

What are the steps in loading a vehicle that is unable to go into the neutral gear onto the bed of a carrier? What type of equipment is needed?

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If a vehicle is with a broken ball joint, how do you load them onto the bed of a carrier without causing more damage?

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In your opinion, what personal and professional traits should a good tow truck driver have (list as many as you can):

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Since we are looking for someone who is eager to earn a large commission and produce revenue for the company by finishing as many tows as possible safely, day or night and in any weather condition. Can you say that these are your qualities? Please explain..

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Generally, please enumerate the safety concerns of a tow truck driver and towing industry:

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Please cite a tow truck driving problem that you have experienced before and explain how you solved it. (This question applies only to those with tow truck diving experience)

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Did you ever experience towing a rolled vehicle before? \_\_\_\_\_

If yes, please answer the following questions:

What equipment did you use? \_\_\_\_\_

Please explain the procedure. \_\_\_\_\_

What equipment is used to divert the direction of the winch cable/wire rope? \_\_\_\_\_

Please elaborate on how would you handle an irate customer, police officer, or dispatch personnel?

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Are you a team player? IF yes, explain:

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What will you do if you accidentally damage a vehicle?

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If changing a tire on a customer's vehicle and the spare tire does not seat properly, do you just keep tighing the lug nuts until tight. Please Explain:

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When jump starting a vehicle, you find the battery terminals loose. Would you jump start the vehicle and send the member on his or her way. (You are very busy) What would you do in this type of situation? Please Explain:

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When unlocking a customer's vehicle, you accidentally tear the door seal with your lock-out tool. What do you do at this point? Please Explain:

\_\_\_\_\_

Where do you see yourself in five years? \_\_\_\_\_

As a tow truck driver, what stresses you most? \_\_\_\_\_

Explain how you deal with a high stress environment. \_\_\_\_\_

Do you know how to operate a GPS unit? \_\_\_\_\_

Have you ever been convicted because felony or misdemeanour offense? If yes, please explain: \_\_\_\_\_

Have you ever been convicted because DUI? \_\_\_\_\_

Are you using illegal drugs? \_\_\_\_\_

Are you willing to take a drug test at your own expense if given a conditional offer of employment?

Do you have a current medical certificate? \_\_\_\_\_

If no, are you willing to get one at your own expense if offered employment? \_\_\_\_\_

Have you ever been convicted for any drug and/or alcohol related activity?

If yes, can you explain when and why? \_\_\_\_\_

Has your Driver License ever been suspended, revoked, cancelled, denied or disqualified? \_\_\_\_\_

If yes, can you explain why? \_\_\_\_\_

If our company was to hire you, are you willing to be "on-call" anytime? \_\_\_\_\_

Are you willing to wake up on a cold snowy January to do a tow at 3:00 a.m. in the morning? \_\_\_\_\_

Have you ever missed a day or days of work from your previous Employer? \_\_\_\_\_

If yes, how many times did it happen? \_\_\_\_\_ (This will be verified from you previous employers)

Can you walk and stand properly for very long periods of time? \_\_\_\_\_

Can you lift at least 50 pounds without assistance? \_\_\_\_\_

Do you need any accommodations to perform any duty of a tow truck driver? \_\_\_\_\_

If yes, what accommodations are required? \_\_\_\_\_

If hired, can you commit when it comes to keeping your tow truck clean? \_\_\_\_\_

Can you provide a copy of your driving record from the D.M.V at your own expense? \_\_\_\_\_

**Disclaimer:**

**NOTE:** Applicants will have to go through a background check with multiple police departments and will receive a drug test since we serve police departments. An applicant who will fail to pass on any of the checks mentioned above will result in dismissal.

I confirm that my answers are accurate and complete to the best of my knowledge. If this application leads to my employment, I understand that false or dishonest info in my application or interview could lead to my dismissal.

\_\_\_\_\_ Date: \_\_\_\_\_  
Full Name (Please print)

\_\_\_\_\_ Date: \_\_\_\_\_  
Signature (Please Sign)